

Short Call Procedures for Commercial Projects

1. Purpose

This policy establishes the requirements for short calls and long calls administered through the Local 424 referral system and will work in conjunction with the hiring procedure. It outlines the responsibilities of Contractors, Dispatch, and Members, and explains when a Member may retain, regain, or be removed from the out-of-work list.

2. Scope

This policy applies to all Members registered on the Local 424 referral list and to all Members seeking referral for employment through the Local 424 referral system.

*****This policy does not apply to Name Hires*****

3. Definitions

Short Call: A commercial project of 60 calendar days or less. These assignments are identified as a small, short term Project. A Member who accepts a Short Call must complete the full Short Call obligation unless released by the employer or Local 424.

Long Call: A long call is a job assignment of more than 60 calendar days, or any project not identified as a short call by the contractor. Once a Member accepts a Long Call, the Member's name will be removed from the referral list in accordance with the Hiring Procedure.

4. Short Call Administration

Contractor Requisition: The Contractor will, within all reason, identify the assignment as a Short Call when submitting the requisition for workers.

Dispatch Posting: Dispatch will post the assignment as a short call so Members may bid with the understanding that the assignment is expected to end within 60 calendar days, and the Member will receive a "pro-rated" out-of-work number upon their layoff.

Pro-Rated Number: This number is calculated by moving the Member's existing out-of-work number by the number of days the Member spent fulfilling the Short Call obligation.

Layoff Requirement: Unless otherwise approved by Local 424, the contractor must lay the Member off within 60 calendar days of dispatch.

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5. Member Obligations and List Status

Completion Requirement: A Member who accepts a short call must complete the assignment and must not voluntarily quit before the end of the short call period unless released by the employer or Local 424.

Return to List: If the Member is laid off at the conclusion of the short call, the Member will retain or regain the appropriate out-of-work number in accordance with the Local 424 Hiring Procedure. When the member is laid off, the member will contact dispatch and receive their Pro-rated out-of-work number.

6. Non-Completion

If a Member accepts a short call and does not complete the short call obligation, the Member must register for a new out-of-work number before bidding on calls.

7. Extended Call

If the Member and contractor mutually agree to extend the employment over 90 days, the Member will be removed from the out-of-work list and must complete a new registration before being considered for future employment referrals. This agreement is to be a signed document from the contractor and member and submitted to dispatch prior to the 60-day date.

8. Short Call Priority

If a member chooses, they can forgo the short call procedure and give up their out-of-work# (oow#) for the call. This would mean that when they are laid off, they would get a new oow# and not have their old oow# adjusted for days worked. If they decide to give up their old oow# they would have precedence over members choosing the short call procedure. If multiple members choose this option, Standard Hiring Procedures will apply. The member is required to clarify which path they choose during the bidding process. This decision CANNOT be changed after bidding has closed.

9. Effective Date

The Short Call system will take effect on Monday, October 1, 2026.