

Short Call Procedures

1. Purpose

This policy establishes the requirements for short calls and long calls administered through the Local 424 referral system. It outlines the responsibilities of Contractors, Dispatch, and Members, and explains when a Member may retain, regain, or be removed from the out-of-work list.

2. Scope

This policy applies to all Members registered on the Local 424 referral list and to all Members seeking referral for employment through the Local 424 referral system.

This policy DOES NOT apply to Name Hires or Supervision.

3. Definitions

Short Call: An industrial job assignment of 90 calendar days or less. These assignments would be identified as a Shut-down, Turn Around or Small Project. A Member who accepts a short call must complete the full short call obligation unless released by the employer or Local 424.

Long Call: A long call is a job assignment of more than 90 calendar days. Once a Member accepts a long call, the Member's name will be removed from the referral list in accordance with the Hiring Procedure.

4. Short Call Administration

Contractor Requisition: The contractor will, within all reason, identify the assignment as a short call when submitting the requisition for workers.

Dispatch Posting: Dispatch will post the assignment as a short call so Members may bid with the understanding that the assignment is expected to end within 90 calendar days, and the Member will receive a "pro-rated" out-of-work number.

Pro-Rated Number: This number is calculated by moving the Members existing out-of-work number that took the short call by the number of days spent fulfilling their obligation of the short call.

Layoff Requirement: Unless otherwise approved by Local 424, the contractor must lay the Member off within 90 calendar days of dispatch.

5. Member Obligations and List Status

Completion Requirement: A Member who accepts a short call must complete the assignment and must not voluntarily quit before the end of the short call period unless released by the employer or Local 424.

Return to List: If the Member is laid off at the conclusion of the short call, the Member will retain or regain the appropriate out-of-work number in accordance with the Local 424 Hiring Procedure.

6. Removal for Non-Completion

If a Member accepts a short call and does not complete the short call obligation, the Member will be removed from the out-of-work list and must complete a new registration before being considered for future employment referrals.

7. Extended Call

If the Member and contractor mutually agree to extend the employment over 90 days, the Member will be removed from the out-of-work list and must complete a new registration before being considered for future employment referrals. This agreement is to be a signed document from the contractor and member and submitted to dispatch prior to the 90-day date.

8. Short Call Precedence

Precedence will be granted to a member who chooses to remove themselves from the out-of-work list to take the Short Call. If multiple members choose this option, Standard Hiring Procedures will apply. The member is required to clarify which path they choose during the bidding process. This decision CANNOT be changed after bidding has closed.

9. Effective Date

The implementation of the short call system will take affect Monday, August 24, 2026. Members that took calls for jobs deemed as a short call between August 1 – 23, 2026 will also qualify.